

*\* Discount only applies when the parent, legal guardian or child is a member\**

## Terms and Conditions

### YMCA Hosted parties

Hosted parties are available for children ages 5-12 only.

Staff is available upon request for an additional \$12.00 per hour of service. Staff person will facilitate games, activities, help in set up and take down and party clean up. FEE is for **12 children only, additional fees apply for any number over 12. A fee of \$25.00 per child will apply if over 12 children attend the party without arrangements.**

No space substitutions are available- you cannot take out the climbing and have additional gym time etc.

***Staff responsibilities include:*** Helping set up, take down and clean up of your party  
Organize and implement active gym games, sport wall activities, and climbing wall games.

At least 1 parent/guardian is required to stay for the length of the party

Food and Beverages are permitted in YMCA spaces- **The YMCA WILL NOT** be providing or be responsible for food, beverages or cutlery

The facility is available for 2.5 hours. If you require additional time a \$50.00 per hour fee will apply (includes use of all spaces available in the 2.5 hour pkg). If you require only a few spaces for additional hours you will be charged the room rental rate per room/space used. (IE- Gymnasium \$20 per hour.) The 2.5 hours includes the set up and the take down time. Example: your party time is 12:30-3:00; 12:30-1:00 is set up time and 2:30-3:00 is clean up time. If you arrive at 12:00 to set up your part you will be denied access until the start time of your party. Regardless if the space is booked or not-

Payment is due upon booking the space

NO refunds will be issued 7 days prior to the party date

A \$10.00 administrative fee will apply if you cancel before the 7 days

All those who climb must complete a waiver form, which must be completed and submitted to the YMCA prior to climbing. The form is available on our website at

[www.moosejawymca.ca](http://www.moosejawymca.ca)



## **Facility Rental/ No Staff Party Package**

First time renters are required to come to the YMCA for a tour prior to the party. The YMCA staff will show you how to safely set up the Jolly Jump, and give a brief orientation of the gym space and location of equipment and how to safely use the sport wall.

All those who climb must complete a waiver form, which must be completed and submitted to the YMCA prior to climbing. The form is available on our website at [www.moosejawymca.ca](http://www.moosejawymca.ca)

Parents/Gaurdians/Supervisors are responsible for booking the mandatory 15 min training session on the rock climbing wall. Must be completed prior to the party date

Parents/Gaurdians/Supervisors are responsible for set up, take down and clean up of the space. This time is included in the 2.5 hours. Example: your party time is 12:30-3:00; 12:30-1:00 is set up time and 2:30-3:00 is clean up time. If you arrive at 12:00 to set up your part you will be denied access until the start time of your party. Regardless if the space is booked or not-

Under no circumstance are other people allowed to sign the rock climbing waiver form on behalf of the parents- with or without verbal permission.  
Parents/renters are required to leave the booked space after party completion and wait in the YMCA waiting areas for parents



## Party Booking Checklist

To help you stay organized when booking a party

### Prior to the Party

- Go the YMCA and book my party
- Print the Climbing Wall waiver forms from the website at [www.moosejawymc.ca](http://www.moosejawymc.ca)
- Give out the invitation also available on the YMCA website
  - Included the waiver form in the invitations
- Book my short YMCA tour and orientation (if not hosted)
- Go the YMCA for my tour and orientation (if not hosted)

### Day of the party

- Arrive to set up my party at my booked time
- Pick up the equipment keys from the front desk
- Hand in climbing waiver forms to the front desk
  - Have a great time
  - Clean up the party
  - Put tables and chairs away
  - Clean floor if necessary
  - Clean up all garbage
  - Lock up the equipment room

Thank you

