

## Preparing for Camp/Registration...

### Forms

A registration form needs to be filled out and returned to the YMCA no later than **one week BEFORE** your child attends camp. The form asks for information that will assist us in caring for your child's health and provides vital information in case of illness or accident. This form may ask for information that will enable us to deal intelligently with your son or daughter and identify any special needs they may have. Please take the time to fill it out completely. It is an important first step to a positive camp experience.

### Fees/ deposits/ refunds

The camp fees are **non-refundable 14** days prior to your child attending camp. Cancellations received 14 days or more prior to attendance will receive a full refund minus a \$10.00 processing fee. No refunds are issued after the cancellation deadline,

however alternate weeks or rainchecks are available. Paying your camp fees by installments can be easily arranged through our customer service representative. All fees are due 14 days prior to your child attending camp. Failure to pay by the allotted deadline will result in removing your child from the registration list. To ensure your child(ren)'s spot in camp we require a one-time deposit which will be applied to your total camp fees. This deposit should be made as early as possible as camp spots fill quickly and we have limited space available.

### Payment Options

The Moose Jaw Family YMCA accepts:

- ❖ Cash
- ❖ Credit Card
- ❖ Interac

Sorry, but we DO NOT accept Cheques.

### Weather Watch

The YMCA will use only the best judgment when taking campers outdoors.

In any overnight camps or outings the YMCA will provide highly qualified and experienced staff to lead the activities. Ensuring campers are safe from the elements.

A complete and detailed list will be distributed once you have chosen your camp

Explorers: 11-14 yrs

# YMCA Day camp General Camp Information

Our camp has always offered great community experiences and the chance for children to grow and explore in a safe environment.

## Camper age groups

In fall 2007 the YMCA Camper age groups changed from 6-12 to the following:

Kinder campers: 3-5 yrs

Adventures: 6-10 yrs



## Medications

If you are sending medications to camp with your child, please make sure they are clearly labeled with the camper's name, a doctor's name, and instructions. A permission slip should be sent granting the YMCA staff permission to administer the medication. All medications needs to be given to a camp staff member at the time of arrival. Medications will be kept behind the membership service desk and administered by a counselor.

## Photographs

Any photo's taken of your child while participating at camp become the property of the Moose Jaw Family YMCA, and may be used for promotional purposes. If you or your family wishes otherwise, please notify the YMCA camp staff and check the appropriate box on the registration form.



## Sign in and out procedures:

We believe the following policy ensures the safe arrival and departure of your children at the YMCA. We ask for your assistance and cooperation in helping make the YMCA summer camp safe for all children.

## Sign in

Upon arrival at day camp it is important that staff on duty know that your child(ren) has arrived. **Please take your** child(ren) to the registration table and sign them in. Each morning your child(ren) must pick up their name tag from that table. Located on the back of the name tag

is vital information such as allergies, swimming ability, contact and pick-up information. Please be sure the information is correct. Campers must wear their nametag at all times!

### **Sign out**

At the end of the day it **is very important that you personally pick up your child(ren)** and that the staff on duty is aware that you and your child are leaving. On your registration form you will have appointed an authorized individual to pick up your child(ren) from camp in your absence. This is the only person we will send your child home with. Photo I.D. will be required.

### **Camp Fees**

will depend on the type of camp experience your child is looking for. Please refer to either the summer or winter camp brochures.

### **Late Departures:**

When parents are late picking their children up we have to pay staff for extra hours worked. Staff members are required to stay until all children have been picked up. Any parent picking their children up after the conclusion of camp must pay a late arrival fee of \$5.00 per 15 minutes per child, or any portion thereof. Therefore, if you are going to be late, be sure to register for late supervision to avoid this charge!

**THIS DOES NOT APPLY TO WINTER OR HOLIDAY CAMPS**

### **Special Reminders:**

Early drop off and late pick up are available at

You MUST pre-register for this service. Extended hours of supervision are as follows:

7:30 - 8:30am and 4:30 - 5:00pm

### **What to Bring to Camp**

Packed lunch. This lunch should not need refrigeration or heating. We do not have access to a microwave over lunch.

Snack. A healthy one is best!

Hat. All children must wear a hat when outdoors.

Sunscreen. SPF 15 or higher

Insect repellent

Bathing suit and towel (everyday- depending on the season/schedule

Running shoes. Good for walking and playing.

Raingear. A must for when it rains.

Water Bottle. A 750ml plastic pop bottle with a lid works great!

Backpack. To carry everything.

Please do not bring valuable items to camp. The Moose Jaw Family YMCA

will not be responsible for any lost items. The lost and found for camp is located at the registration table. Lost items will be held for an additional two weeks at the conclusion of camp then the remainder will be donated to the good will.

### In Case of Illness of Injury

All of our camp staff holds current CPR and First Aid training. If a trip to the doctor or hospital is necessary a staff member will accompany your child and notify the proper contact person.

### Behavioral Guidance policy

Before camp parents and caregivers should discuss behavioral expectations. If problems occur we will follow this procedure: The camper works out a solution with a counselor, failing this, with a senior staff; if still not resolved, we call the camper's parent/guardian to ask for

guidance. The camper is sent home as a last resort. If the Camper is sent home for a second time, they will be asked not to return to the YMCA Camp

Some behaviors are unacceptable, and a camper will be sent home with no warning for the following:

possession of alcohol or drugs

smoking

violence/aggression toward another camper or staff

### Fees for a camper sent home will not be refunded.

All electronics must be kept at home! Any brought to camp will be stored at



the membership service desk until the conclusion of camp.

### Special Needs

If your child has special needs and requires additional support it is asked that you contact either the YMCA program manager or the Camp coordinator for arrangements. This will ensure a safe and enjoyable situation for all campers and counselors.

If you should have any questions regarding the YMCA programs and services for individuals with disabilities please contact the Program Manager